

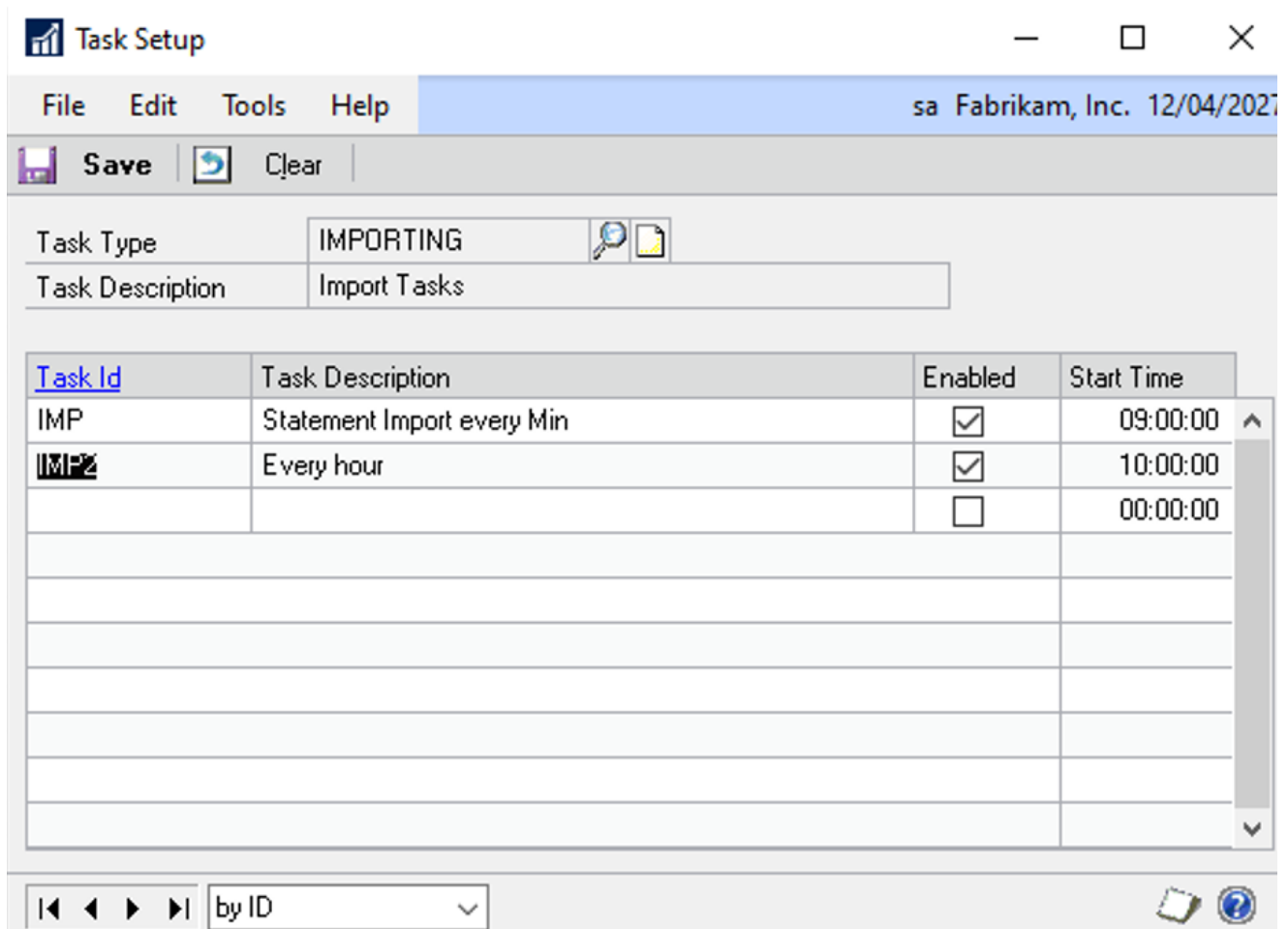
# Task Setup

Last updated: August 24, 2022

## Location

Tools >> Utilities >> Financial >> Advanced Bank Reconciliation >> Task Scheduler >> Setup >> Setup

## Layout



The screenshot shows the 'Task Setup' window with the following layout:

- Window Title:** Task Setup
- Menu Bar:** File, Edit, Tools, Help
- Status Bar:** sa Fabrikam, Inc. 12/04/2021
- Buttons:** Save, Clear
- Form Fields:**
  - Task Type: IMPORTING
  - Task Description: Import Tasks
- Table:**

Task Id	Task Description	Enabled	Start Time
IMP	Statement Import every Min	<input checked="" type="checkbox"/>	09:00:00
IMP2	Every hour	<input checked="" type="checkbox"/>	10:00:00
		<input type="checkbox"/>	00:00:00
- Footer:** Navigation buttons (back, forward, etc.) and a dropdown menu set to 'by ID'.

## Overview

The Task Setup window is used to configure tasks that can be run on a schedule.

## Fields

Task Type – The type of task to setup. To setup ABR to import statements automatically, select the IMPORTING task.

Task Id – Unique Id for the task. Clicking on the Task Id header will open up a new window with additional task information.

Task Description – A description of what the task does.

Enabled – A checkbox to turn the task on or off.

Start Time – When the Task should run. Additional criteria about when the task is run can be accessed by clicking on the Task Id header.