
Bank Statement Entry

Last updated: August 25, 2022

Location

Transactions >> Financial >> Advanced Bank Reconciliation >> Bank Statement Entry

Layout

Bank Statement Entry

File Edit Tools Help sa Fabrikam, Inc. 4/12/2017

Save Delete

Bank Account ID | Account Number | Description | Bank Name | Statement Currency | Working Currency | Routing Number | Statement Number | Statement Date | Starting Balance | Ending Balance | Last Number | Last Date | Last Balance

Trn Date	Reference	Type	Withdrawal	Deposit	Balance

Ending Balance

by Bank ID

Overview

The Bank Statement Entry window is used to create/modify/delete bank statements that were entered manually or imported through the Statement Import process.

Fields

Bank Account ID – The Bank Account ID for the statement to be created/modified/deleted
Account Number – Displays the account number associated to the Bank Account ID selected
Description – Displays the description associated to the Bank Account ID selected
Bank Name – Displays the bank name associated to the Bank Account ID selected

Statement Currency – Displays the statement currency associated to the Bank Account ID selected
Working Currency – Displays the working currency associated to the Bank Account ID selected
Routing Number – Displays the routing number associated to the Bank Account ID selected
Statement Number – The number of the bank statement
Statement Date – The date the statement was entered or imported

Starting Balance – The starting balance of the selected statement. If this statement was imported, the Starting Balance is copied from the previous statement's ending balance.

Ending Balance – The ending balance of the selected statement. This value should be equal to the calculated field
Ending Balance shown in the lower right of the Bank Statement Entry screen.

Grid Fields

Trn Date – The date of the bank statement transaction
Reference – A description of the bank statement transaction
Type – The transaction type
Withdrawal – The withdrawal amount

Deposit – The deposit amount

Balance – A running balance of the bank statement

Buttons

Save – Save the Bank Statement records

Delete – Delete the Bank Statement records