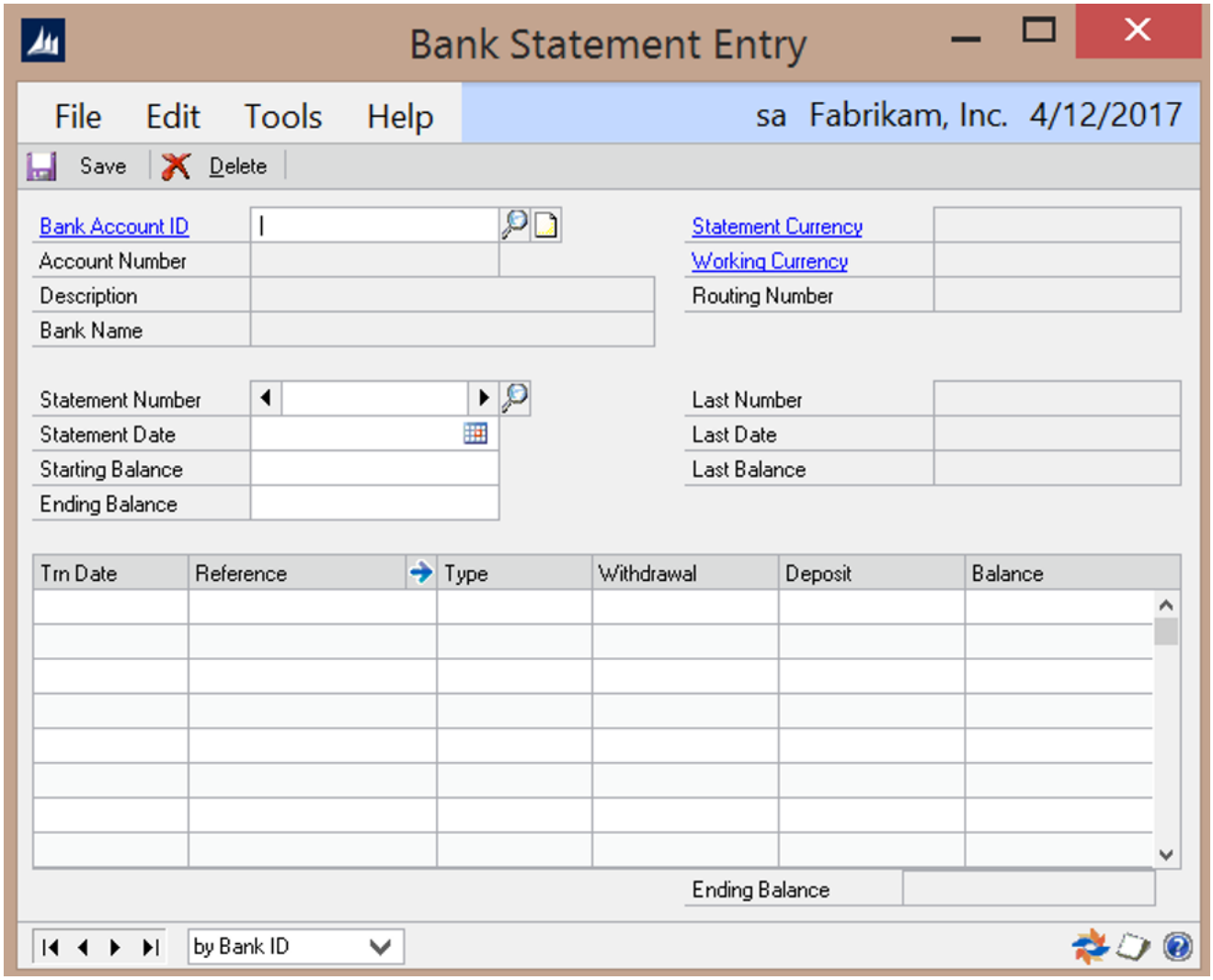
# Bank Statement Entry

Last updated: August 25, 2022

## Location

Transactions >> Financial >> Advanced Bank Reconciliation >> Bank Statement Entry

## Layout




## Overview

The Bank Statement Entry window is used to create/modify/delete bank statements that were entered manually or imported through the Statement Import process.

## Fields

Bank Account ID – The Bank Account ID for the statement to be created/modified/deleted Account Number – Displays the account number associated to the Bank Account ID selected Description – Displays the description associated to the Bank Account ID selected
Bank Name – Displays the bank name associated to the Bank Account ID selected

Statement Currency – Displays the statement currency associated to the Bank Account ID selected Working Currency – Displays the working currency associated to the Bank Account ID selected Routing Number – Displays the routing number associated to the Bank Account ID selected Statement Number – The number of the bank statement
Statement Date – The date the statement was entered or imported

Starting Balance – The starting balance of the selected statement. If this statement was imported, the Starting
Balance is copied from the previous statement's ending balance.

Ending Balance – The ending balance of the selected statement. This value should be equal to the calculated field
Ending Balance shown in the lower right of the Bank Statement Entry screen.

**Grid Fields**

Trn Date – The date of the bank statement transaction Reference – A description of the bank statement transaction Type – The transaction type
Withdrawal – The withdrawal amount

Deposit – The deposit amount

Balance – A running balance of the bank statement

**Buttons**

Save – Save the Bank Statement records

Delete – Delete the Bank Statement records