

# Features and Enhancements

Last updated: August 24, 2022

## **Debtor PO Numbers**

Advanced Sales Order Processing makes extra use of the Debtor PO Number field. This number can now be validated to ensure sales orders are not duplicated by mistake, and documents may be sorted or retrieved by Debtor PO Number.

### **Debtor PO Number Validation**

Debtor PO Numbers can be validated in the Sales Transaction Entry window to ensure duplicate numbers are identified. The action to take when a duplicate PO Number is detected is set in the Advanced SOP Setup window:

*Ignore Duplicates* - No validation of duplicate PO Numbers is performed.

*Display Warning* - The user is given a warning that the PO Number is a duplicate, but they can continue.

*Display Error* - The user is given a warning that the PO Number is a duplicate and they must change it before continuing.

### **Sorting and lookup by Debtor PO Number**

The new Enhanced Document Lookup Numbers window allows for sorting and searching by the Debtor PO Number.

### **Enhanced Document Lookup Window**

If the 'Use Advanced SOP document lookup window' option is selected in the Advanced Sales Order Processing setup window, the standard Great Plains lookup will be replaced with the one shown below.

**Sales Document Numbers**

Include: ☐ All ☐ Unposted Only ☐ History Only

Type: ☐ All ☒ Specify Order

Type ID: ☐ All ☒ Specify

Batch ID: ☐ All ☒ Specify MAY QTE & ORD

Type	Type ID	Document Number	Date	Amount	Batch ID
ORD	BLKORD	ORD1003	07/05/1999	\$59,910.65	MAY QTE & ORD
ORD	BLKORD	ORD1004	18/05/1999	\$66,947.65	MAY QTE & ORD
ORD	BLKORD	ORD1005	29/05/1999	\$705.89	MAY QTE & ORD
ORD	BLKORD	ORD1006	16/05/1999	\$7,051.25	MAY QTE & ORD
ORD	PHNORD	ORDPH1002	17/05/1999	\$99.75	MAY QTE & ORD
ORD	PHNORD	ORDPH1003	16/05/1999	\$10,946.00	MAY QTE & ORD
ORD	PHNORD	ORDPH1004	22/05/1999	\$42.75	MAY QTE & ORD
ORD	REPO RD	ORDRP1000	24/05/1999	\$42.75	MAY QTE & ORD
ORD	SPECORD	ORDSPEC1000	26/05/1999	\$128.35	MAY QTE & ORD

by Document No. [v] [Select] [Cancel]

This window is available from the Sales Transaction Entry, Sales Order Fulfilment and Sales Documents Enquiry windows.

By using the 'All' or 'Specify' options, the user is able to quickly reduce the number of records displayed in the window, and thus find the data they are looking for more readily. Sorting and searching by Debtor PO Number is also provided.

## Margin Amount and Percentage

Item Number	U of M	Qty Back Ordered	Unit Price
Description	Markdown	Quantity to Invoice	Extended Price
Qty Fulf.	Qty Canc.	Margin	Margin %
Quantity to Order	Unit Cost		
PHON-PAN-2315	<input type="checkbox"/> Each	4	£59.95
Panasonic KX-T2315		0	£239.80
0	0	\$127.88	53.32%
	<input type="checkbox"/>	0.00	\$0.00
		\$0.00	0.00
0.00	0.00	\$0.00	0.00%
		0.00	\$0.00

The item lines in Sales Transaction Entry, Sales Item Detail Entry, Sales Transaction Enquiry Zoom, and Sales Item Detail Enquiry Zoom now show the margin amount and percentage for that line. The Margin amount is the difference between the Extended Price and the Extended Cost. The Margin percent is the Margin Amount as a percentage of Extended Price.

## Unit Cost Amendment

If the 'Allow user to amend Unit Cost on all transaction types' option is ticked in the Advanced SOP Setup, the Unit Cost field in Sales Transaction Entry becomes editable. The Unit Cost of each item line can then be changed at time of entry. The cost specified on the line is then used through posting, instead of the normal cost for the item.

## Print by Requested Ship Date

The Print Sales Document window has been modified to allow a range on the Requested Ship Date to be set. This range is handled the same way as the standard ranges.

## Recalculation at Time of Posting

Standard Great Plains will recalculate the document values using the most current exchange rate when transferring an Order to an Invoice. The 'Use exchange rate at time of posting' option on the Advanced SOP Setup window, will cause the system to also recalculate when the Invoice (or Return) document is posted from SOP.

## Additional Batch Details

The Sales Batches window has been modified to include a new expansion button by the Batch Total field. This opens the Sales Batch Details window, as shown below.

The screenshot shows the 'Sales Batch Entry' window. The 'Batch ID' is 'MAY TRANSFER 1A' and the 'Origin' is 'Sales Transaction Entry'. The 'Comment' is 'May Transfer 1A'. The 'Posting Date' is '00/00/0000'. The 'Default From' is '00/00/0000'. The 'Transaction Batch To' is '00/00/0000'. The 'Approved' checkbox is checked. The 'Transactions' button is visible. The 'Sales Batch Details' sub-window is open, showing a table with the following data:

	Invoices	Credits	Net
Turnover	\$139.80	\$0.00	\$139.80
Tax Amount	\$9.80	\$0.00	\$9.80
Document Total	\$149.60	\$0.00	\$149.60

The 'Sales Batch Details' sub-window also has an 'OK' button and a help icon.

The Sales Batch Details window shows the breakdown of invoices (or invoicable transactions, such as orders) against returns, and gives a net value for the batch. It also shows the breakdown of document values and taxes.

## Advanced SOP Debtor Specific Entry

### Location

Extras, Debtor Specific Reports from Customer Maintenance window

Extras, Debtor Specific Reports from Customer Address Maintenance window

### Layout

Debtor ID	AARONFIT0001
Name	Aaron Fitz Electrical
Address ID	PRIMARY
SOP Documents	UK
Debtor Letters	UK
Schedule ID	3MONTH

Save Cancel

## Processing

This window allows the default Distributed Schedule ID to be entered for a customer. See page 22 for more details on the Schedule ID.

## Summarised Invoice Printing

You can print invoices with the lines being summarised into groups where the groups are specified at the item level.

Non IV items have a group defaulted from the Advanced SOP Setup window with the 'Default Cat Value' field. IV Items will default to a value in a category field against the item. Which category field is used is chosen on the Advanced SOP Setup window with the 'Group Items By' Field. When you are entering your lines you can look at the group by opening up the 'Sales Item Detail Entry' window where the 'Group Category Value' field holds the group for the item. This field can be overwritten if desired. When you print an invoice a drop down list field called

'Summary Print' will give three options:-

**By Document** This will use a user defined field against the invoice chosen on the Advanced SOP Setup window with the 'Print Option' Field. The summarised and regular options are assigned values from the user defined field.

**Regular** Print Invoices as before.

**Summarised** Print Invoices summarised.

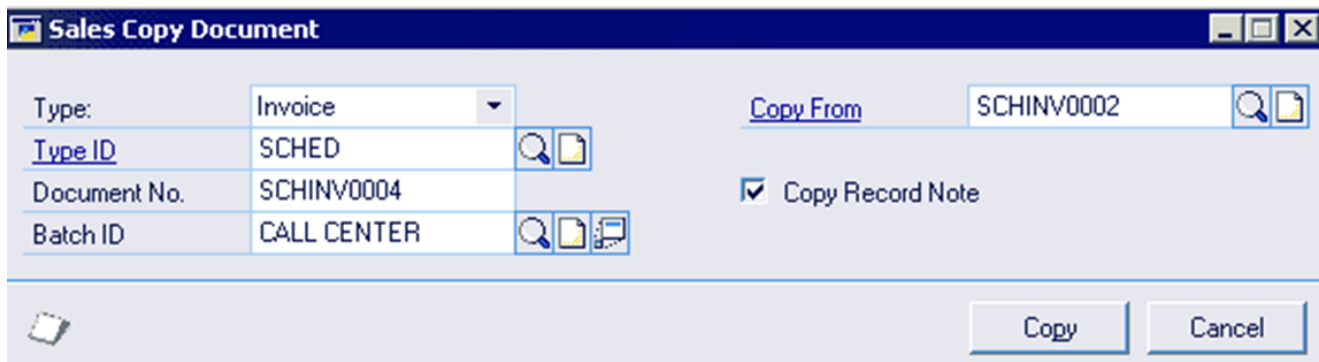
## Sales Copy Document

### Location

Transactions, Sales, Advanced SOP, Copy Sales Documents

Copy Document button on Sales Transaction Entry

### Layout



The screenshot shows the 'Sales Copy Document' window. It has a title bar with standard window controls. The main area contains several fields: 'Type:' with a dropdown menu set to 'Invoice'; 'Type ID' with the value 'SCHED' and a search icon; 'Document No.' with the value 'SCHINV0004'; and 'Batch ID' with the value 'CALL CENTER' and a search icon. To the right, there is a 'Copy From' field with the value 'SCHINV0002' and a search icon. Below these fields is a checkbox labeled 'Copy Record Note' which is checked. At the bottom right, there are 'Copy' and 'Cancel' buttons. A small icon of a document is visible in the bottom left corner.

### Processing

The Copy Document window allows for the copying of an existing Sales document of any type. The destination details are defaulted as in the Sales Transaction Entry window. The source document must be an existing Sales document.

The Type, Type ID and Batch ID fields default from the Sales Transaction Entry window if it was opened from there. These fields also provide the standard Great

Plains lookup, zoom, expansion and note functionality.

The Copy From field is the source document for the copy. The lookup will display all documents of the selected Type and Type ID in WORK and HIST. It will also mark voided transaction with a \*.

The Copy Record Note check box gives the option to copy any record note attached to the source transaction to the new one. If this is unchecked, record notes will not be copied across.

When the source document is a distributed invoice with a schedule, the new document will default its schedule from the Schedule ID, not take a copy of the existing schedule on the source document.