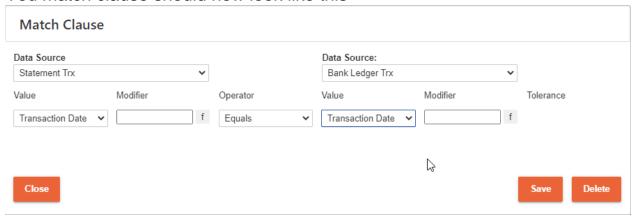


## Setup a Simple Match Rule

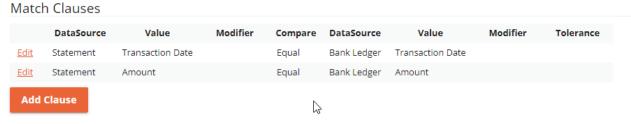
Last updated: July 20, 2022

To setup a simple match rule to match transaction on Transaction Date and Transaction Amount

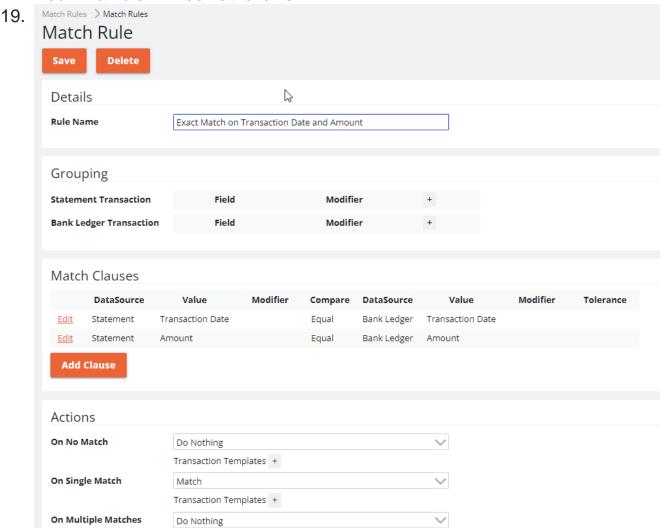
- 1. Goto ABR -> Match Rules
- 2. Click on New
- 3. Enter a Rule Name 'Exact Match on Transaction Date and Amount'
- 4. Under Match Clauses click 'Add Clause'
- 5. On the left side, select **Data Source** 'Statement Trx'
- 6. In the 'Value' dropdown, select 'Transaction Date'
- 7. On the right side select **Data Source** 'Bank Ledger Trx'
- 8. In the 'Value' dropdown, select 'Transaction Date'
- 9. You match clause should now look like this



- 10. Click 'Save' to save the clause
- 11. Next click 'Add Clause' to add the 2nd part of the Rule
- 12. This time select 'Transaction Amount' as the field on both sides
- 13. Click 'Save'
- 14. You now have 2 clauses



- 15. Complete the rule by select what actions to take
- 16. For 'On Single Match' select 'Match'
- 17. For 'On Multiple Matches' select 'Take First' this ensures that even if there are multiple matching records at least 1 is used to match
- 18. Your final rule will look at follows



20. Click 'Save' to save the rule