Statement Direct On-Going

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Scheduled Script Versus Manual Processing

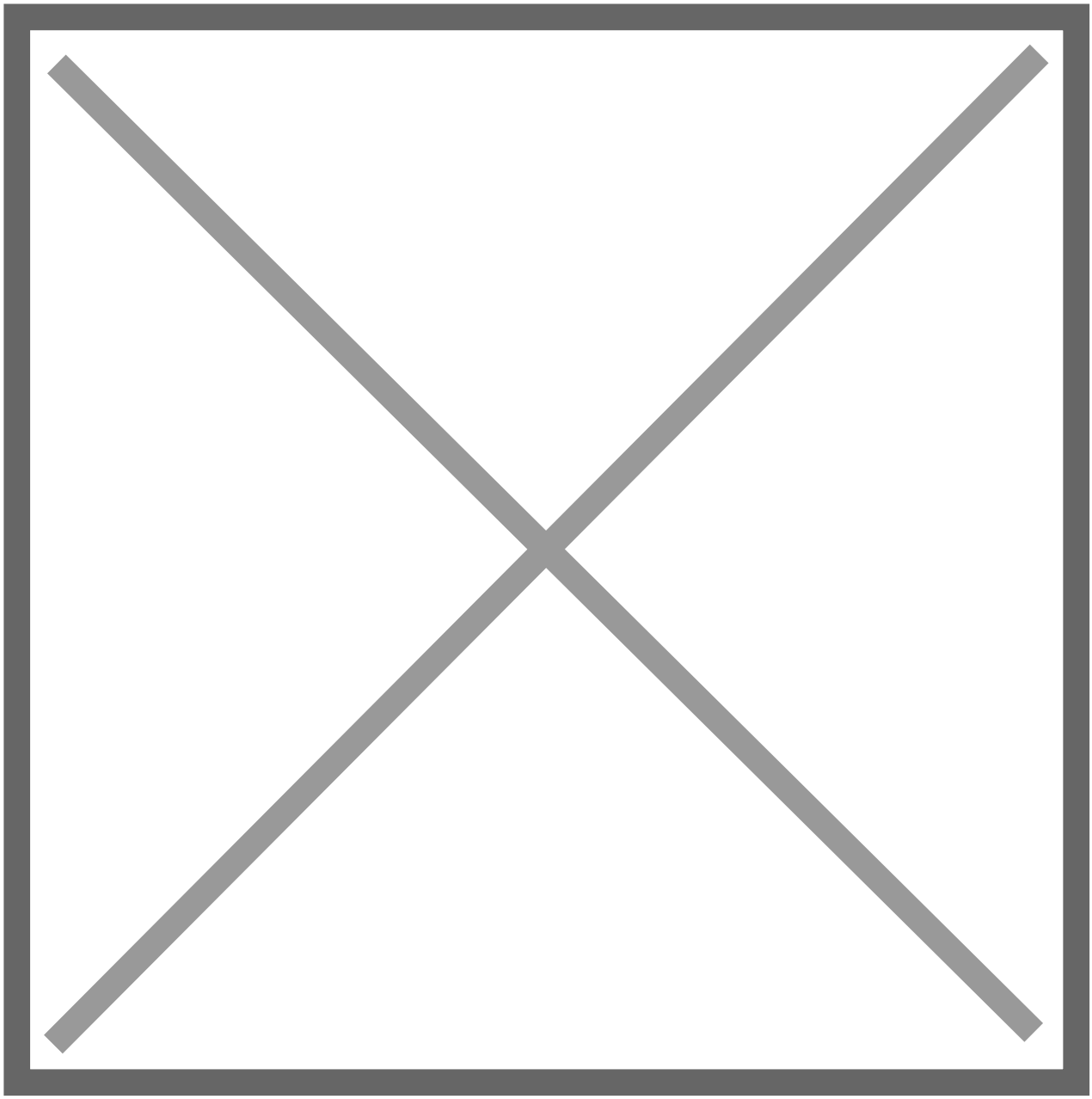
If the “Scheduled Script” (Statement Direct Automated Tasks) has an active and scheduled deployment, any accounts marked for use with “Statement Direct” will be processed when the script runs. Manual Processing overrides/runs in addition to scheduled processing.

Reviewing the Accounts Status

In the “Account Management” screen, you can review the accounts you have set-up.

Location

ABR > Account Set-up > Account Management



Email Notification

Receive e-mails with the internal ID number with the number of entries received. Each bank account is associated with an internal ID. These are received every day from a named e-mail account. The named e-mail is set-up under ABR Configuration > Notification Email Author.

ABR Bank Statements

An electronic copy of the bank transactions can be viewed on the ABR Bank Statement list > ABR lists > Bank Statements.

All statements will appear in that list, but only if a statement was actually created, i.e. more than 0 lines were downloaded. If you are getting daily emails saying “0 new entries” then it will not create statements.

By pressing the “Email Supplier” button you can email the PDF document and as this is a standard PDF reader window, you are also able to print it or save the document.